

COMET Trainings

The COMET system is a web-based system designed to help your Coalition use SAMHSA's Strategic Prevention Framework (SPF). Each SPF step (Assessment, Capacity, Planning, Implementation, and Evaluation) is displayed as a button at the top of the page.

Required progress reports will be submitted through COMET. In addition to submitting reports, you will be able to use COMET as a way to manage your coalition. You will work through each of these SPF steps to populate your DFC semi-annual progress report under Administration. You will also access the Coalition Classification Tool through the COMET system.

Five training webinars are being offered for our new set of DFC Grantees.

There will be 5 COMET Training Webinars on the following dates and times:

Day	Date	Time
Thursday	January 15 th	2PM
Monday	January 20 th	2PM
Tuesday	January 21 st	10AM
Wednesday	January 22 nd	2PM
Thursday	January 28 th	10AM

In order to participate in the trainings you need an internet connection and a phone as the trainings contain both audio and visual components. We will try to accommodate everyone's needs but space is limited for each training session and registration is on a first come, first served basis.

How to sign up for the trainings:

You can sign up for the COMET Training by going to the following internet URL:

<http://kitusers.kithost.net/Support/diticsupport>

To register, use the following steps:

- 1) Hover your mouse over the **Online Trainings** menu item so that the submenu item appears. You should see something similar to the below screenshot.



- 2) Click **Online Training Registration** to go to the registration form.
- 3) Fill out the necessary fields.
- 4) Click **Submit**

Upon completion of the training, you will be issued your personal user name and password for your COMET account

If you have any questions, please contact DITICSupport@kitsolutions.net or call 1-888-DITIC-4-U (1-888-348-4248).